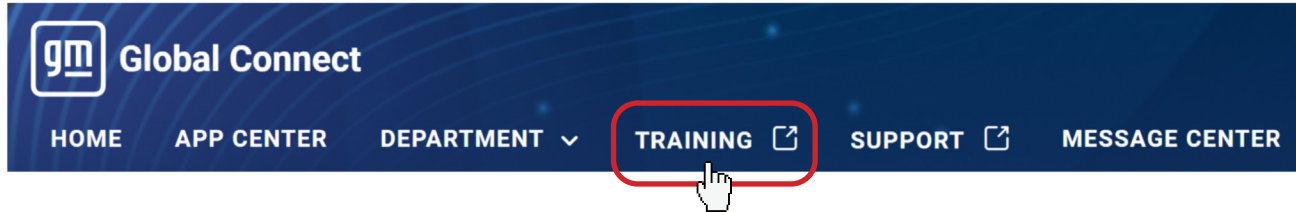
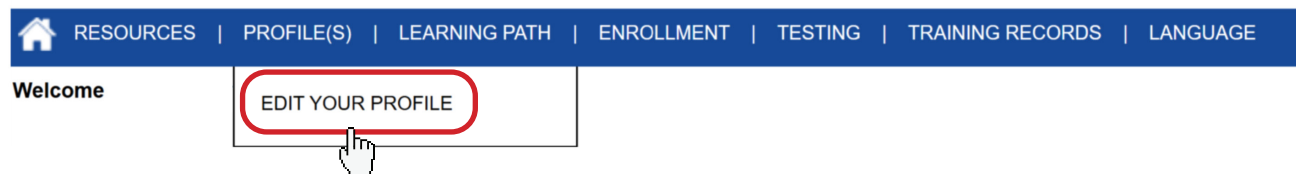


1. Open **GlobalConnect** and click the [Training](#) link in the header to launch **Center of Learning**



2. Once in **Center of Learning**, hover over the [Profile\(s\)](#) tab and select [Edit Your Profile](#)

CoL Center of Learning



3. **GMIN** will be in the last entry on the first section
BAC will be the second entry in the second section

**Please provide GMIN by either taking a print screen or printing to a PDF.
This must be attached for each attendee's enrollment.**



Profiles > Edit Participant

To edit this participant, enter the appropriate information and click submit to save your changes.

Selecting a Person type will identify a user by his or her dealership position.

[Privacy Statement](#)

Person ID	1234567
Create Date	4/22/2021 11:20:42 PM
Last Update	3/30/2022 8:08:18 PM
Middle Name	
Last Name	Example
First Name	Justin
GMIN	123456789
If the Org Number field is left blank, the Location Assignment page will appear after you save the new participant data by clicking submit.	
Org Number	0001234
BAC Code	123456